**WMS PTSO**

**Deposit Notice**

**Your Name: Date:**

**Committee:**

**Total Amount: $**

**Specific Description of Source:** (i.e., payment for spirit wear, membership, etc.)

 Complete the following information for your deposit. Please list the name, check # and the amount for each check.

|  |  |  |
| --- | --- | --- |
| **Cash** |  | **Check** |
|  $100.00  | x |   | = | $ |   |  | Name |  | Check# |  | Amount |
|   |  |  |  |  |   |  |  |  |  |  |   |
|  $50.00  | x |   | = | $ |   |  |   |  |  |  |   |
|   |  |  |  |  |   |  |   |  |  |  |   |
|  $20.00  | x |   | = | $ |   |  |   |  |  |  |   |
|   |  |  |  |  |   |  |   |  |  |  |   |
|  $10.00  | x |   | = | $ |   |  |   |  |  |  |   |
|   |  |  |  |  |   |  |   |  |  |  |   |
|  $5.00  | x |   | = | $ |   |  |   |  |  |  |   |
|   |  |  |  |  |   |  |   |  |  |  |   |
|  $1.00  | x |   | = | $ |   |  |   |  |  |  |   |
|   |  |  |  |  |   |  |   |  |  |  |   |
| **Coin** |  |   |  |  |  |   |
|  $1.00  | x |   | = | $ |   |  |   |  |  |  |   |
|  $0.50  | x |   | = | $ |   |  |   |  |  |  |   |
|  $0.25  | x |   | = | $ |  |  |  |  |  |  |  |
|  $0.10  | x |   | = | $ |   |  |   |  |  |  |   |
|  $0.05  | x |   | = | $ |   |  |   |  |  |  |   |
|  $0.01  | x |   | = | $ |   |  |   |  |  |  |   |
|   |  |  |  |  |   |  |   |  |  |  |   |
|   |  | **Total Cash** | = | $ |   |  | **Total # Checks** | = |  |
|   |  |  **Total Coin** | = | $ |   |  | **Total Amount of Checks** | = | $ |
|   |   |   |   |   |   |  |   |   |   |   |   |

**Signature of person submitting Deposit:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Accepted by PTSO Treasurer:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*For Treasurer’s Use Only*

*Deposit Date: Logged:*